

Relocation Initiation

1. Staff Member's Name: _____ Cell Phone: _____

2. Present Address: _____

City State

Type of residence: Home _____ Condo _____ Apartment _____

Size of Present Home: _____ Square feet (estimate)

Telephone at above address: _____

Contact person at above address: _____

Available during the day? Yes ___ No ___

3. When is your residence available for moving estimate to be completed?

4. Do you need to sell your current property prior to relocating?

_____ Yes _____ No

5. Requested packing date: _____

Requested move-out date: _____

6. Will your household goods need to be stored in Arizona prior to moving into your new residence? _____ Yes _____ No _____

If yes, please estimate how many days: _____

7. Desired Move-in Date: _____

8. Address of new residence, if known:

City Zip Code

9. Vehicle(s) – please check one of the following options:

_____ I plan to drive my vehicle(s) to Arizona

_____ I plan to use movers to transport my vehicle(s)

10. Comments: _____
